

# NEWFIELD PARK SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2019

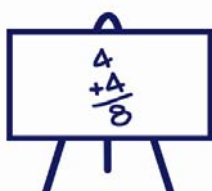
#### School Directory

<b>Ministry Number:</b>	2118
<b>Principal:</b>	Sonya Carey
<b>School Address:</b>	82 Wilfrid Street, Invercargill
<b>School Postal Address:</b>	82 Wilfrid Street, Invercargill 9812
<b>School Phone:</b>	03 216 9601
<b>School Email:</b>	<a href="mailto:adminlyn@newfieldpark.school.nz">adminlyn@newfieldpark.school.nz</a>

#### Members of the Board of Trustees

Name	Position	How Position Gained	Occupation	Term Expired/ Expires
David Lee	Chair Person	Elected		May 2022
Sonya Carey	Principal	ex Officio		
Lacey Bragg	Parent Rep	Elected		May 2022
Rebecca Priest	Parent Rep	Elected		May 2022
Adrian Buddle	Parent Rep	Elected		May 2022
Sarah Hodges	Parent Rep	Elected		May 2022
Rochelle Ledington	Parent Rep	Elected		May 2022
Makayla Horton	Parent Rep	Elected		May 2022
Joanne Fukuda	Parent Rep	Elected		May 2022
Tania Drower	Staff Rep	Elected		May 2022

**Accountant / Service Provider:** Education Finance Ltd



**EDUCATION  
FINANCE**

[www.educationfinance.co.nz](http://www.educationfinance.co.nz)

# NEWFIELD PARK SCHOOL

Annual Report - For the year ended 31 December 2019

## Index

<b>Page</b>	<b>Statement</b>
	<b>Financial Statements</b>
<a href="#">1</a>	Statement of Responsibility
<a href="#">2</a>	Statement of Comprehensive Revenue and Expense
<a href="#">3</a>	Statement of Changes in Net Assets/Equity
<a href="#">4</a>	Statement of Financial Position
<a href="#">5</a>	Statement of Cash Flows
<a href="#">6 - 11</a>	Statement of Accounting Policies
<a href="#">12 - 21</a>	Notes to the Financial Statements
	<b>Other Information</b>
	Analysis of Variance
	Kiwisport

# Newfield Park School

## Statement of Responsibility

For the year ended 31 December 2019

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2019 fairly reflects the financial position and operations of the school.

The School's 2019 financial statements are authorised for issue by the Board.

---

Full Name of Board Chairperson

---

Full Name of Principal

---

Signature of Board Chairperson

---

Signature of Principal

---

Date:

---

Date:

## Newfield Park School

# Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2019

		2019	2019	2018
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
<b>Revenue</b>				
Government Grants	2	2,138,018	2,047,256	2,055,579
Locally Raised Funds	3	35,957	37,200	39,971
Interest income		12,050	7,000	5,825
		<hr/>	<hr/>	<hr/>
		2,186,025	2,091,456	2,101,375
<b>Expenses</b>				
Locally Raised Funds	3	30,609	27,300	31,675
Learning Resources	4	1,497,003	1,407,690	1,490,273
Administration	5	102,048	116,990	103,207
Finance		-	-	1,873
Property	6	500,569	502,370	498,206
Depreciation	7	30,468	36,000	38,115
		<hr/>	<hr/>	<hr/>
		2,160,696	2,090,350	2,163,349
<b>Net Surplus / (Deficit) for the year</b>		25,329	1,106	(61,974)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		25,329	1,106	(61,974)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Newfield Park School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2019

	Notes	Actual 2019 \$	Budget (Unaudited) 2019 \$	Actual 2018 \$
<b>Balance at 1 January</b>		<u>732,303</u>	<u>732,303</u>	<u>790,993</u>
Total comprehensive revenue and expense for the year		25,329	1,106	(61,974)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	3,284
Board Contribution towards Ministry owned capital works		(125,813)	-	-
<b>Equity at 31 December</b>	22	<u>631,819</u>	<u>733,409</u>	<u>732,303</u>
Retained Earnings		631,819	733,409	732,303
Reserves		-	-	-
<b>Equity at 31 December</b>		<u>631,819</u>	<u>733,409</u>	<u>732,303</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Newfield Park School

## Statement of Financial Position

As at 31 December 2019

		2019	2019	2018
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	8	142,533	262,009	138,665
Accounts Receivable	9	82,299	82,000	88,399
GST Receivable		3,770	3,496	3,496
Prepayments		2,986	-	-
Funds due for Capital Work Projects	16	-	-	126,208
Investments	10	321,081	214,724	214,724
		<hr/>	<hr/>	<hr/>
		552,669	562,229	571,492
<b>Current Liabilities</b>				
Accounts Payable	12	110,395	100,000	97,675
Revenue Received in Advance	13	1,568	1,033	1,033
Provision for Cyclical Maintenance	14	56,150	-	38,694
Finance Lease Liability - Current Portion	15	4,178	9,481	9,481
Funds held for Capital Works Projects	16	22,458	-	-
		<hr/>	<hr/>	<hr/>
		194,749	110,514	146,883
<b>Working Capital Surplus/(Deficit)</b>		357,920	451,715	424,609
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	403,949	429,646	429,646
		<hr/>	<hr/>	<hr/>
		403,949	429,646	429,646
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	130,050	147,774	117,774
Finance Lease Liability	15	-	178	4,178
		<hr/>	<hr/>	<hr/>
		130,050	147,952	121,952
<b>Net Assets</b>		<hr/>	<hr/>	<hr/>
		631,819	733,409	732,303
<b>Equity</b>	22	<hr/>	<hr/>	<hr/>
		631,819	733,409	732,303

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**Newfield Park School**  
**Statement of Cash Flows**  
For the year ended 31 December 2019

		2019	2019	2018
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		617,888	532,256	567,642
Locally Raised Funds		44,481	35,200	40,044
Goods and Services Tax (net)		(274)	-	4,117
Payments to Employees		(316,621)	(235,510)	(350,764)
Payments to Suppliers		(253,481)	(172,908)	(274,685)
Cyclical Maintenance Payments in the year		-	(38,694)	-
Interest Paid		-	-	(1,873)
Interest Received		9,107	7,000	8,251
Net cash from Operating Activities		<u>101,100</u>	<u>127,344</u>	<u>(7,268)</u>
<b>Cash flows from Investing Activities</b>				
Purchase of PPE (and Intangibles)		(4,782)	-	(6,379)
Purchase of Investments		(106,357)	-	140,528
Net cash from Investing Activities		<u>(111,139)</u>	<u>-</u>	<u>134,149</u>
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	3,284
Finance Lease Payments		(9,481)	(4,000)	(9,571)
Funds Administered on Behalf of Third Parties		535	-	-
Funds Held for Capital Works Projects		22,853	-	(106,745)
Net cash from Financing Activities		<u>13,907</u>	<u>(4,000)</u>	<u>(113,032)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<u><u>3,868</u></u>	<u><u>123,344</u></u>	<u><u>13,849</u></u>
Cash and cash equivalents at the beginning of the year	8	138,665	138,665	124,816
<b>Cash and cash equivalents at the end of the year</b>	8	<u><u>142,533</u></u>	<u><u>262,009</u></u>	<u><u>138,665</u></u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements..

# Newfield Park School

## Notes to the Financial Statements

### For the year ended 31 December 2019

#### 1. Statement of Accounting Policies

##### **a) Reporting Entity**

Newfield Park School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### **b) Basis of Preparation**

###### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2019 to 31 December 2019 and in accordance with the requirements of the Public Finance Act 1989.

###### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### ***Financial Reporting Standards Applied***

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### ***Standard early adopted***

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 26.

###### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.



### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### ***Useful lives of property, plant and equipment***

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

## **c) Revenue Recognition**

### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

### ***Prior Year Policy***

*Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.*

## **i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **Prior Year Policy**

*Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.*

*Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.*

*After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.*

## **j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	20-50 years
Furniture and equipment	5–10 years
Information and communication technology	5 years
Motor vehicles	5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

### **k) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **m) Employee Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

#### **n) Revenue Received in Advance**

Revenue received in advance relates to fees received from fees received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **o) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **p) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **q) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

#### **r) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	433,812	409,356	441,148
Teachers' Salaries Grants	1,206,849	1,200,000	1,162,329
Use of Land and Buildings Grants	313,281	315,000	314,450
Other MoE Grants	157,977	117,500	122,809
Other Government Grants	26,099	5,400	14,842
	<u>2,138,018</u>	<u>2,047,256</u>	<u>2,055,578</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations	11,308	10,300	11,412
Activities	16,553	18,700	18,799
Trading	5,587	5,900	7,401
Other Revenue	2,509	2,300	2,359
	<u>35,957</u>	<u>37,200</u>	<u>39,971</u>
<b>Expenses</b>			
Activities	24,543	21,400	24,040
Trading	6,066	5,900	7,635
	<u>30,609</u>	<u>27,300</u>	<u>31,675</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>5,348</u>	<u>9,900</u>	<u>8,296</u>

## 4. Learning Resources

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	15,067	31,530	29,629
Employee Benefits - Salaries	1,466,734	1,350,510	1,431,770
Staff Development	15,202	25,650	28,875
	<u>1,497,003</u>	<u>1,407,690</u>	<u>1,490,274</u>

## 5. Administration

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	5,113	5,000	5,839
Board of Trustees Fees	3,962	4,500	3,839
Board of Trustees Expenses	5,978	9,050	5,282
Communication	3,389	3,200	3,489
Consumables	4,192	4,400	4,791
Operating Lease	13,448	13,550	13,291
Other	14,566	20,040	9,644
Employee Benefits - Salaries	42,255	45,000	45,978
Insurance	1,583	4,800	4,814
Service Providers, Contractors and Consultancy	7,562	7,450	6,240
	102,048	116,990	103,207

## 6. Property

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	6,218	7,200	6,549
Consultancy and Contract Services	67,537	55,200	49,763
Cyclical Maintenance Provision	29,732	30,000	27,604
Grounds	5,895	4,020	3,332
Heat, Light and Water	31,291	34,750	32,647
Rates	3,139	3,200	3,193
Repairs and Maintenance	22,556	8,000	13,360
Use of Land and Buildings	313,281	315,000	314,450
Security	7,227	5,000	6,077
Employee Benefits - Salaries	13,693	40,000	41,231
	500,569	502,370	498,206

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements - Crown	8,720	10,000	8,718
Furniture and Equipment	11,308	10,000	14,842
Information and Communication Technology	1,467	5,000	3,129
Leased Assets	8,973	9,000	9,857
Library Resources	-	2,000	1,570
	30,468	36,000	38,116

## 8. Cash and Cash Equivalents

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	51,175	5,325	5,325
Bank Call Account	43,602	256,684	133,340
Bank Accounts	47,756	-	-
Cash and cash equivalents for Cash Flow Statement	<u>142,533</u>	<u>262,009</u>	<u>138,665</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

## 9. Accounts Receivable

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	805	2,000	9,329
Interest Receivable	2,943	-	-
Teacher Salaries Grant Receivable	78,551	80,000	79,070
	<u>82,299</u>	<u>82,000</u>	<u>88,399</u>
Receivables from Exchange Transactions	3,748	2,000	9,329
Receivables from Non-Exchange Transactions	78,551	80,000	79,070
	<u>82,299</u>	<u>82,000</u>	<u>88,399</u>

## 10. Investments

The School's investment activities are classified as follows:

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	321,081	214,724	214,724
Non-current Asset			
Long-term Bank Deposits	-	-	-
Total Investments	<u>321,081</u>	<u>214,724</u>	<u>214,724</u>



## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	354,985	-	-	-	(8,720)	346,265
Furniture and Equipment	48,087	1,375	-	-	(11,308)	38,153
Information and Communication Technology	3,155	3,407	-	-	(1,467)	5,095
Leased Assets	12,445	-	-	-	(8,973)	3,471
Library Resources	10,974	-	(9)	-	-	10,965
<b>Balance at 31 December 2019</b>	<b>429,646</b>	<b>4,782</b>	<b>(9)</b>	<b>-</b>	<b>(30,468)</b>	<b>403,949</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	455,038	(108,773)	346,265
Furniture and Equipment	598,493	(560,340)	38,153
Information and Communication Technology	129,678	(124,583)	5,095
Leased Assets	26,820	(23,349)	3,471
Library Resources	38,620	(27,655)	10,965
<b>Balance at 31 December 2019</b>	<b>1,248,649</b>	<b>(844,700)</b>	<b>403,949</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Building Improvements	363,703	-	-	-	(8,718)	354,985
Furniture and Equipment	57,536	5,394	-	-	(14,842)	48,087
Information and Communication Technology	6,283	-	-	-	(3,128)	3,155
Leased Assets	22,301	-	-	-	(9,857)	12,445
Library Resources	11,561	983	-	-	(1,570)	10,974
<b>Balance at 31 December 2018</b>	<b>461,384</b>	<b>6,377</b>	<b>-</b>	<b>-</b>	<b>(38,115)</b>	<b>429,646</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Building Improvements	455,038	(100,054)	354,985
Furniture and Equipment	597,118	(549,032)	48,087
Information and Communication Technology	126,271	(123,116)	3,155
Leased Assets	29,570	(17,126)	12,445
Library Resources	38,629	(27,655)	10,974
<b>Balance at 31 December 2018</b>	<b>1,246,626</b>	<b>(816,983)</b>	<b>429,646</b>

**12. Accounts Payable**

	<b>2019</b>	<b>2019</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Operating Creditors	18,564	20,000	9,855
Accruals	4,000	-	4,140
Banking Staffing Overuse	9,286	-	-
Employee Entitlements - Salaries	78,551	80,000	83,680
	<u>110,401</u>	<u>100,000</u>	<u>97,675</u>
Payables for Exchange Transactions	110,401	100,000	97,675
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>110,401</u>	<u>100,000</u>	<u>97,675</u>

The carrying value of payables approximates their fair value.

**13. Revenue Received in Advance**

	<b>2019</b>	<b>2019</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Other	1,568	1,033	1,033
	<u>1,568</u>	<u>1,033</u>	<u>1,033</u>

**14. Provision for Cyclical Maintenance**

	<b>2019</b>	<b>2019</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Provision at the Start of the Year	156,468	156,468	128,864
Increase/ (decrease) to the Provision During the Year	29,732	30,000	27,604
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>186,200</u>	<u>186,468</u>	<u>156,468</u>
Cyclical Maintenance - Current	56,150	-	38,694
Cyclical Maintenance - Term	130,050	147,774	117,774
	<u>186,200</u>	<u>147,774</u>	<u>156,468</u>

## 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
No Later than One Year	4,178	9,481	9,481
Later than One Year and no Later than Five Years	-	178	4,178
Later than Five Years	-	-	-
	<u>4,178</u>	<u>9,659</u>	<u>13,659</u>

## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
Block B	<i>completed</i>	(395)	395	-	-	-
Roof Replacement	<i>in progress</i>	-	22,458	-	-	22,458
Block C	<i>completed</i>	(125,813)	-	-	125,813	-
Totals		<u>(126,208)</u>	<u>22,853</u>	<u>-</u>	<u>125,813</u>	<u>22,458</u>

### Represented by:

Funds Held on Behalf of the Ministry of Education	22,458
Funds Due from the Ministry of Education	-
	<u>22,458</u>

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	Closing Balances \$
Block B	<i>in progress</i>	-	28,687	29,082	(395)
Block C	<i>in progress</i>	175,295	21,640	322,748	(125,813)
Totals		<u>175,295</u>	<u>50,327</u>	<u>351,830</u>	<u>(126,208)</u>

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2019 Actual \$</b>	<b>2018 Actual \$</b>
<i>Board Members</i>		
Remuneration	3,962	3,839
Full-time equivalent members	0.21	0.18
<i>Leadership Team</i>		
Remuneration	495,960	462,442
Full-time equivalent members	5	5
Total key management personnel remuneration	<u>499,922</u>	<u>466,281</u>
Total full-time equivalent personnel	<u>5.21</u>	<u>5.18</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2019 Actual \$000</b>	<b>2018 Actual \$000</b>
<i>Salaries and Other Short-term Employee Benefits:</i>		
Salary and Other Payments	140-150	130-140
Benefits and Other Emoluments	4-5	4-5
Termination Benefits	-	-

### *Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration \$000</b>	<b>2019 FTE Number</b>	<b>2018 FTE Number</b>
100-110	1	0
	<u>1.00</u>	<u>0.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2019 Actual</b>	<b>2018 Actual</b>
Total	-	-
Number of People	-	-

## 20. Contingencies

There are no contingent liabilities and no contingent assets as at **31 December 2019** (Contingent liabilities and assets at **31 December 2018**: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed

To the extent that any obligation cannot reasonably be quantified at 31 December 2019, a contingent liability for the school may exist.

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2019 the Board has entered into contract agreements for capital works as follows:

(a) Contract for Roofing Replacement to be completed in 2020, which will be fully funded by the Ministry of Education. \$22,458 has been received of which \$Nil has been spent on the project to date;

(Capital commitments at 31 December 2018: Block B Drainage Replacement)

### (b) Operating Commitments

As at 31 December 2019 the Board has entered into the following contracts:

(a) operating lease of Equipment

	<b>2019 Actual \$</b>	<b>2018 Actual \$</b>
No later than One Year	-	2,005
Later than One Year and No Later than Five Years	-	-
Later than Five Years	-	-
	<hr/> <hr/>	<hr/> <hr/>
	-	2,005

## 22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost (2018: Loans and receivables)

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash and Cash Equivalents	142,533	262,009	138,665
Receivables	82,299	82,000	88,399
Investments - Term Deposits	321,081	214,724	214,724
Total Financial assets measured at amortised cost	<u>545,913</u>	<u>558,733</u>	<u>441,788</u>

### Financial liabilities measured at amortised cost

Payables	110,401	100,000	97,675
Finance Leases	4,178	9,659	13,659
Total Financial Liabilities Measured at Amortised Cost	<u>114,579</u>	<u>109,659</u>	<u>111,334</u>

## 24. Events After Balance Date

On March 11, 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26 March, New Zealand increased its' COVID-19 alert level to level 4 and a nationwide lockdown commenced. As part of this lockdown all schools were closed. Subsequently all schools and kura reopened on the 18th of May 2020.

At the date of issuing the financial statements, the school has been able to absorb the majority of the impact from the nationwide lockdown as it was decided to start the annual Easter School holidays early. In the periods the school is open for tuition, the school has switched to alternative methods of delivering the curriculum, so students can learn remotely.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to be significant to the school. The school will continue to receive funding from the Ministry of Education, even while closed.

There were no other significant events after the balance date that impact these financial statements.

## 25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## 26. Adoption of PBE IFRS 9 Financial Instruments

In accordance with the transitional provisions of PBE IFRS 9, the school has elected not to restate the information for previous years to comply with PBE IFRS 9. Adjustments arising from the adoption of PBE IFRS 9 are recognised in opening equity at 1 January 2019. Accounting policies have been updated to comply with PBE IFRS 9. The main updates are:

- Note 8 Receivables: This policy has been updated to reflect that the impairment of short-term receivables is now determined by applying an expected credit loss model.

- Note 9 Investments:

Term deposits: This policy has been updated to explain that a loss allowance for expected credit losses is recognised only if the estimated loss allowance is not trivial.

Upon transition to PBE IFRS9 there were no material adjustments to these financial statements

